

SST Admission Information:

Document Requirement

- Certified copy of child's birth certificate
- Current Immunization Record
- Social Security Card for the child (if available)
- Photo ID of Parent or Guardian
- Proof of Residency (Current Utility Bill, Lease Agreement)
- Proof of Income (Tax Return, Current Paystubs, Letter of Employer, etc.), if applying on the basis of being economically disadvantaged.
- Court Documentation or Letter from Child Protective Services (CPS) establishing foster care, if applying on the basis of conservatorship.

Information applicants are required to provide

Applicants must submit a completed application form in order to be considered for admission. The application form must be signed and dated by the parent(s). The application form must include the following items:

- Applicant's name (first, last, and middle names)
- Applicant's birth date
- Applicant's current grade level and grade applied for
- Applicant's residential address
- Phone numbers
- Applicant's parents' name and signature
- Whether the applicant has a sibling already admitted to attending the school

Beginning and Ending Dates of Application Periods

SST Schools require applicants to submit a complete application form in order to be considered for admission. **Our regular Application Period for enrollment is November 1st through February 10th.** For the first year of operation of a campus, application period starts on January 10th (beginning date) and ends on March 15th (closing date).

Lottery Procedures and Date when a Grade or Class is oversubscribed

A lottery is to be conducted if the number of applicants exceeds the maximum enrollment. The lottery shall take place within 15 days after the last day of the application period. The lottery will be conducted via lottery selection software under the supervision of the campus principal or his/her designee and the Area Superintendent for that geographical region or his/her designee. This ensures that the winner list and the waiting list are selected randomly. Results of the lottery shall be certified by a notary public.

Development of a Waiting List

The lottery will be paused momentarily after the computerized lottery fills all available seats allowed by the enrollment cap. The drawing will then continue, and the randomly-selected numbers will be used to

create a waiting list. As space become available, applicants will be called from the waiting list beginning with applicants with the lowest number assignment.

Admission Process of Returning Students

Returning students (students who currently attended the school and intend to return the next school year) are given priority in admission, if they notify the school of their intent to return for the next school year by the second Friday of January of each school year.

Children of the School's Founders, Board Members and Employees and Siblings Policy

Children of the school's founders, governing board members, teachers, and staff^(*) as well as siblings of returning students (who timely notify the school of their intent to return for the next school year) are exempt from lottery requirements. If there are more children of school founders, governing board members, teachers and staff and sibling applicants than spaces available, they will be entered into a separate lottery and either admitted if space allows or placed on the waiting list in the order that they are drawn.

Another separate lottery will be held for applicants who do not fall into either of the two abovementioned categories, and who submit applications prior to the deadline. These students will be admitted if there is space or will be placed on the waiting list in the order drawn.

For this policy "sibling" shall mean a biological or legally adopted brother or sister residing in the same household as the applicant. Cousins, nieces, nephews and unrelated children sharing an address with the applicant are not siblings. Sibling enrollment is dependent on available space and does not guarantee enrollment of each listed sibling.

()As long as the total number of students allowed constitutes only a small percentage of the total enrollment, as permitted by federal guidance on the Charter Schools Program.*

Reporting Transfer Students Pursuant to Civil Action 5281

Civil Action 5281 requires that TEA not approve student transfers where the effect of such transfers changes the majority or minority percentage of the school population by more than one percent in either the sending or receiving district.

SST Schools comply with reporting transfer students pursuant to Civil Action 5281 by using the student transfer system provided on the Texas Education Agency website under PEIMS section.

Non-discrimination Statement as Part of the School's Admission Policy It is the policy of SST Schools to comply with all state and federal regulations regarding admission and not to discriminate during the admission and the lottery process on the basis of gender, national origin, ethnicity, religion, disability, academic, artistic, athletic ability, or the district the child would otherwise attend.

Who can apply?

School of Science and Technology is an open-enrollment charter school. Students who will attend 6th, 7th, 8th, 9th and 10th grades for the next school year from all districts can apply for enrollment.



Tuition Free:

School of Science and Technology is a tuition free charter school funded by the state.

Lottery

Any student who lives in San Antonio metropolitan area and who submits a timely application may attend School of Science and Technology. If the number of applications exceeds the school's capacity, applicants will be selected through a lottery process.



How to apply?

You need to fill out an application form to apply for enrollment. To get an application form, click [here](#) to download the form. After filling out the form please fax it over to (210)-822-3422 or return it to the school. You can also fill out application form online by clicking [here](#).